

Ricardo Mulhia, MFA

Production Coordinator

ABOUT ME

Passionate, eager, and determined to expand my film production skillset into animation. People-first, excellence-driven – great teams make great work.

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EDUCATION

Master of Fine Arts in Creative Writing

Class of 2023

- The University of British Columbia
- *Vancouver, Canada*

Award of Achievement in Project Management for Video Games

Class of 2023

- Vancouver Community College
- *Vancouver, Canada*

Diploma in Writing for Film, TV, & Games

Class of 2017

- Vancouver Film School
- *Vancouver, Canada*

Bachelor's Degree in Communications

Class of 2016

- ❖ **Diploma in Communications Leadership**
- ❖ **Minored in Film Production & Directing**
- Universidad Anahuac
- *Mexico City, Mexico*

Diploma in Digital Screenwriting & Production

Class of 2015

- The University of New Mexico
- *Albuquerque, USA*

RELEVANT EXPERIENCE

VANCOUVER FILM SCHOOL

Program Coordinator, Game Design & Programming – 2022-2024

Executed all administrative operations, including staff on-boarding, scheduling, booking, & event planning.

❖ Lead transition to remote work during an unprecedented cyber-attack as the only department to continue operations on schedule.

❖ Trained in: crisis management on mental health; disclosure and supporting sexual assault & harassment survivors; fire safety.

INDEPENDENT PRODUCER

Mexico, USA, & Canada – 2012-2019

Produced over 100 unique film projects including short films, commercials, and music videos split between independent and hired contracts.

❖ Recruited, trained, and led production teams of up to 50 comprised of both technical & creative roles.

❖ Managed client relations by presenting in-development proofs; communicating client feedback back to the creative & technical teams; and updating clients on timelines for deliveries.

20TH CENTURY FOX

Latin American Regional Sales – 2015

Executed the distribution strategies for over 50 Hollywood feature films across 15 countries including Mexico, Brazil, and Argentina.

❖ Ran weekly meetings to assess results, reevaluate proactive strategies in response to the market, and review pre-vis footage through development.

❖ Prepared the region's Calendar and Fiscal End-of-Year presentations with comprehensive financial results for Home Office in Hollywood, California.

SKILLS

- ❖ **English** (native) & **Spanish** (native)
- ❖ **Documentation** & organization skills
- ❖ **Leadership**; team management
- ❖ Public **speaking** & presenting

- ❖ **Adaptability**; constructive feedback delivery/reception
- ❖ **Agile** project management methodologies & software (Jira)
- ❖ **Microsoft Office** Specialist

PASSIONS

- ❖ **Video Games** (currently playing Baldur's Gate 3)
- ❖ **Board Games** (Arkham Horror)
- ❖ **Team sports** (soccer, Formula 1)
- ❖ **Narrative** (films, D&D)